



Salem Area Mass Transit District
BOARD OF DIRECTORS MEETING
Thursday, January 23, 2020 at 6:30 PM
Courthouse Square – Senator Hearing Room
555 Court Street NE, Salem, Oregon 97301

AGENDA

- A. CALL TO ORDER** (President Ian Davidson)
 - 1. Note of Attendance for a Quorum
 - 2. Pledge of Allegiance (Director Chi Nguyen)
 - 3. “Safety Moment” Thought for the Day

- B. ANNOUNCEMENTS & CHANGES TO AGENDA**

- C. PRESENTATION** - None

- D. PUBLIC COMMENT**
Time is designated at each Board meeting for members of the public to testify on any items of Board business, being limited to three minutes.

- E. CONSENT CALENDAR**
Items on the Consent Calendar are considered routine business and are adopted as a group by a single motion unless a Board member requests to withdraw an item. Action on items pulled for discussion will be deferred until after adoption of the Consent Calendar.
 - 1. **Approval of Minutes**
 - a. Minutes of the December 12, 2019 Board Meeting **1**
 - b. Minutes of the December 12, 2019 Executive Session re: Exempt Records **7**
 - c. Minutes of the December 12, 2019 Executive Session re: Litigation **8**
 - 2. **Routine Business** - None

- F. ITEMS DEFERRED FROM THE CONSENT CALENDAR**

- G. ACTION ITEMS**
 - 1. Adoption of the 2020 State Legislative Agenda **9**
 - 2. Authorize the General Manager to execute a Contract Amendment with Marco Ideas Unlimited for Transit Operator Uniforms **11**

H. INFORMATIONAL REPORTS – None

I. GENERAL MANAGER'S REPORT

J. BOARD OF DIRECTORS REPORTS

1. Report on Board Assignments – Committee and Meeting Participation	13
a. Minutes of the December 20, 2019 Board Legislative Committee	15
2. Board Calendar Review	19
3. Upcoming Agenda Items	20

K. ADJOURN BOARD MEETING

Next Regular Board Meeting and Work Session Date: Thursday, February 27, 2020

This is an open and public meeting in a place that is ADA accessible. With 48 hours of notice, auxiliary hearing aids and services, and alternate formats are available to individuals with limited English proficiency. Requests can be made directly to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.

For an electronic copy of the Board's agenda packet, go to www.cherriots.org/board.

Esta es una reunión pública y abierta en un lugar al que se puede acceder por ADA. Con 48 horas de anticipación, los audífonos y servicios auxiliares y los formatos alternativos están disponibles para personas con dominio limitado del inglés. Las solicitudes se pueden hacer directamente al Secretario de la Junta por teléfono al 503-588-2424 o con la asistencia de TTY: Servicios de retransmisión de Oregón al 1-800-735-2900 (o 711). El horario de la oficina de administración de Cherriots es de lunes a viernes de 8:00 AM a 5:00 PM.

Para obtener una copia electrónica del paquete de la agenda de la Junta, vaya a www.cherriots.org/board.



Salem Area Mass Transit District
BOARD OF DIRECTORS MEETING

December 12, 2019

Courthouse Square – Senator Hearing Room
555 Court Street NE, Salem, Oregon 973010

MINUTES

PRESENT Board	President Ian Davidson; Directors, Charles Richards, Colleen Busch (left at 6:48 p.m.), Chi Nguyen, Sadie Carney, and Robert Krebs
ABSENT: Staff	Director Doug Rodgers Allan Pollock, General Manager; David Trimble, Chief Operating Officer; Paula Dixon, Director of Administration; Al McCoy, Director of Finance/CFO; Steve Dickey, Director of Strategic Initiatives & Program Management; Patricia Feeny, Director of Communication; Chip Colby, Information Technology Manager; Chris French, Senior Planner; Mark Poulson, Transportation Manager; Wendy Feth, Accounting Manager; Roxanne Beltz, Trip Choice Program Coordinator; Linda Galeazzi, Executive Assistant; Ben Fetherston, SAMTD Legal Counsel
Guests	Ron Hartwig, Chair, Citizens Advisory Committee; Todd Burton, Past President of Government Finance Officers Association (GFOA) and Retired Financial Planning & Debt Project Manager, Tualatin Water District; Mikel Burke, Cherriots Transit Operator and Executive Officer, ATU Local 757 Board

- A. CALL TO ORDER 6:30 PM**
President Davidson called the meeting to order. Attendance was noted and a quorum was present. Director Richards led the Pledge of Allegiance.
- B. “SAFETY MOMENT” THOUGHT FOR THE DAY**
Mr. Pollock shared a *Safety Moment* about being aware of your surroundings during the holiday season.
- C. ANNOUNCEMENTS AND CHANGES TO THE AGENDA - None**
- D. PRESENTATIONS**
Todd Burton presented the Board with a certificate from the GFOA of the United States and Canada recognizing Salem Area Mass Transit District for its comprehensive annual financial report (CAFR). The CAFR is submitted to the GFOA for review each year, and upon review, the GFOA awards its Certificate of Achievement Award for Excellence in Financial Reporting to those governments that comply with the CAFR accounting standards of preparation. The District received notification on October 17,



2019 that their CAFR, for fiscal year ending June 30, 2018, qualified for a Certificate of Achievement for Excellence in Financial Reporting. It is the 7th consecutive year that the District received this award.

E. PUBLIC COMMENT - None

F. CONSENT CALENDAR 6:40 PM

Motion: **3. Approval of Minutes**
 a. October 24, 2019 Board of Directors Meeting
 b. November 12, 2019 Board Work Session

4. Routine Business
 a. Adopt Resolution No. 2019-10 to Rescind and Replace the Bylaws Governing the Procedures and Conduct of the Citizens Advisory Committee
 b. Committee Appointments:
 • **Budget Committee**
 • **Special Transportation Fund Advisory Committee**
 • **Statewide Transportation Improvement Fund Advisory Committee**
 • **Citizens Advisory Committee**
 c. Approval of Staggered Terms for the Citizens Advisory Committee
 d. Appoint Citizens Advisory Committee Chair and Vice-Chair

Motion by: **Director Robert Krebs**
Second: **Director Charles Richards**
Discussion: **No items were deferred from the Consent Calendar.**
Vote: **Motion passed unanimously (6) Busch, Carney Davidson, Krebs, Nguyen, Richards; *Absent:* Director Doug Rodgers**

G. ITEMS DEFERRED FROM THE CONSENT CALENDAR - None

Mr. Trimble introduced the chair of the Citizens Advisory Committee, Rick Hartwig. Mr. Hartwig said the committee has three new members; one member is a high school student for the first time. The Committee serves a very important purpose.

H. ACTION ITEMS

- 1. Adopt Resolution #2019-09 to rescind Resolution #2018-02 adopted on April 26, 2018, to no longer seek to acquire the real property identified in Exhibit A for the South Salem Transit Center.**

Staff report: Pages 65-74 in the agenda



Presenter: Steve Dickey, Director of Strategic Initiatives & Program Management
 During Fiscal Year 2018, SAMTD was in the process of acquiring property for the South Salem Transit Center (SSTC) and had selected property described in Exhibit A as the preferred location on Commercial Street SE. This property was owned by Walmart. The Board took formal action on April 26, 2018 by adopting Resolution #2018-02 to support the use of eminent domain if that course of action was needed. Resolution #2019-09 will rescind that authorization. The District no longer seeks to acquire the real property identified in Exhibit A for the South Salem Transit Center.

Motion: **Moved to adopt Resolution #2019-09 to rescind Resolution #2018-02**
Motion by: **Director Robert Krebs**
Second: **Director Colleen Busch**
Discussion: **In response to questions asked, Mr. Dickey reported that the District still intends to have a transit center in south Salem. An RFP will go out in February for consultation services.**
Vote: **Motion passed unanimously (6) Busch, Carney Davidson, Krebs, Nguyen, Richards; Absent: Director Doug Rodgers**

Director Busch left the meeting at 6:48 p.m.

I. INFORMATION ITEMS

6:48 PM

1. January 2020 Service Change Briefing

Staff report: Pages 75-76 of the agenda

Presenter: Chris French, Senior Planner

The Board receive a briefing on changes to Cherriots fixed route services beginning January 5, 2020. Schedule adjustments will occur on the local Route 2-Market/Brown, Route 26-Glenn Creek/Orchard Heights, Route 27-Glen Creek/Eola, and Route 19-Broadway/River Road. On regional bus service, schedule adjustments will occur on Route 10X-Woodburn/Salem Express and Route 40X-Polk County/Salem Express.

2. First Quarter Performance Report

6:51 PM

Staff report: Pages 77-100 of the agenda

Presenter: Chris French, Senior Planner

The Board receive a quarterly briefing on Cherriots services for the first quarter of FY20 with Saturday service data included as a result of the expansion of service. Revenue hours for weekday service on the Cherriots local service increased an average of 38 hours a day and 338 hours were added per Saturday. There were 154 miles a day added to weekday service and 4,124.5 miles added per Saturday. Weekday ridership increased 6.6 percent for a total of 759,293 rides. Total ridership for Saturday service that began in September was 27,174. The lowered youth fare implemented in June



2019 continues to impact fare category usage. Youth Fare, Day, and 30-Day pass usage for weekday service increased by 66,585 more passes used or 75.5 percent. Saturday service was fare free in September for both local and regional service.

Revenue hours for the Cherriots regional service increased with the addition of more weekday trips at an average of 14.2 hours a day and 32 hours with the new Saturday service. There were 169 revenue miles a day added to weekday service and 729 miles added per Saturday. Ridership increased 8.8 percent with a total of 27,719 rides. Total ridership for Saturday service was 729. Youth fare, Day, and Monthly pass usage increased 26.1 percent to 199 more passes used.

3. First Quarter Cherriots Trip Choice Report

7:07 PM

Staff report: Pages 101-114 of the agenda

Presenter: Roxanne Beltz, Trip Choice Program Coordinator

The Board received a quarterly briefing on the Trip Choice Program activities. The Trip Choice team will host a display table at the Capitol in March 2020 commemorating Cherriots 40th Anniversary. In the first quarter, Cherriots Trip Choice (CTC) revised the ODOT work plan to include increased outreach into Polk and Yamhill counties as part of CTC's expanded markets and vanpool program growth. CTC staff attended various outreach events and its social media channels promoted employer services and resources, commuter benefits, safety tips, *A Better Cherriots* campaign, vanpool routes, Cherriots service enhancements, bikeshare, and the *Get There Challenge*. Staff also participated on three Service Integration Teams (SIT) in Polk and Yamhill counties. The quarterly Employee Transportation Coordinators networking meeting was held on Sept. 26. The Oregon Department of Land Conservation and Development (DLCD) was successfully enrolled into the Group Pass Program. All of the DLCD employees were provided with passes and resources at a worksite event. Marion County Environmental Services and CTC created a collaborative survey to gauge the impact that residents from northeast Salem have on traveling. The survey had a total of 396 respondents who ranged in age from 18 to 65. The survey results provided staff with direction on how to develop a follow up outreach campaign in northeast Salem for the second and third quarters.

In response to a question asked about how to get a bikeshare in a particular locale, Ms. Beltz advised that bikeshares need to first be sponsored. She was not sure if the agency had plans to expand, but she would be willing to find out if there was interest.

4. First Quarter Financial Report

7:22 PM

Staff report: Pages 115-124 of the agenda

Presenter: Al McCoy, Director of Finance/CFO



The Board received a briefing on the first quarter financial report for FY2020. The total *Operating Expenditures* of the General Fund are slightly under budget at 23% of the total budget. All divisions in the General Fund are at or below the 25% of the total budget. Expenditures for the *Transportation Programs Fund* are at 23% and at 4% for the *Capital Project Fund*. Under *General Fund Revenues*, *Passenger Fares* received are at 19% of the total budget; *STIF Formula Funds* are at 15%. The District received 1% of the projected *Property Taxes* in the first quarter. *Advertising* revenue performed above the budgeted level at 38%. *Oregon State In-Lieu* showed no receipts; however, a quarterly payment of \$1.7 million from the Oregon Department of Administrative Services was received in October.

J. GENERAL MANAGER’S REPORT 7:32 PM

Staff report: Oral Report
Presenter: Allan Pollock, General Manager

The Board received the general manager’s report. Mr. Pollock said the Operations team enacted a contingency schedule for transit services at Keizer Station with the opening of the *In-N-Out* restaurant today. Mr. Pollock thanked Director Busch for representing the Board at the Employee Holiday Luncheon on December 10. He reminded the Board to sign up for the Mid-Willamette Valley Council of Governments Annual Meeting, and noted that the Legislative Committee will meet on December 20. He announced that Cherriotics will have a decorated bus in Keizer’s holiday parade on December 14. The decorations on the bus represent Cherriotics’ 40 years of service in the community. He wished everyone Happy Holidays.

K. BOARD OF DIRECTORS REPORTS 7:35 PM

Staff report: Page 125 of the agenda
Presenter: Board of Directors

Board members report to the full Board about the meetings, public hearings, and other activities they attended on behalf of the District. President Davidson read from Director Busch’s notes (attached) about her activities for the month.

L. MEETING ADJOURNED 7:46 PM

Respectfully submitted,

Ian Davidson, President



Salem Area Mass Transit District
Board of Directors

~ EXECUTIVE SESSION ~

Thursday, December 12, 2019
Courthouse Square – Salem Conference Room
555 Court Street NE, Salem, Oregon 97301

MINUTES

No information shall be disclosed by the Board, staff or media present in executive session except to state the general subject of the session pursuant to ORS 192.660(4)(5)

Meeting Called to Order - 5:40 PM

Adjourned - 6:05 PM

PRESENT: BOARD

- x** President Ian Davidson
 - x** Director Robert Krebs
 - x** Director Charles Richards
 - x** Director Colleen Busch
 - x** Director Sadie Carney
 - 0** Director Doug Rodgers
 - x** Director Chi Nguyen *
- (*arrived at 6:00 p.m.)

STAFF

- x** Allan Pollock, General Manager
- x** David Trimble, Chief Operating Officer
- x** Paula Dixon, Director of Administration
- x** Ben Fetherston, SAMTD Legal Counsel
- x** Chris Duckworth, SAMTD Labor Counsel

Under the Authority of:

- x** 192.660(2)(f) Exempt Public Records

Specific Issues Discussed: Confidential Memo

Allan Pollock, General Manager

RECORDING SECRETARY



Salem Area Mass Transit District
Board of Directors

~ EXECUTIVE SESSION ~

Thursday, December 12, 2019
Courthouse Square – Salem Conference Room
555 Court Street NE, Salem, Oregon 97301

MINUTES

No information shall be disclosed by the Board, staff or media present in executive session except to state the general subject of the session pursuant to ORS 192.660(4)(5)

Meeting Called to Order - 6:06 PM

Adjourned - 6:25 PM

PRESENT: BOARD

- x** President Ian Davidson
- x** Director Robert Krebs
- x** Director Charles Richards
- x** Director Colleen Busch
- x** Director Sadie Carney
- 0** Director Doug Rodgers
- x** Director Chi Nguyen

STAFF

- x** Allan Pollock, General Manager
- x** David Trimble, Chief Operating Officer
- x** Paula Dixon, Director of Administration
- x** Michiel Majors, Safety & Loss Control Specialist
- x** Ben Fetherston, SAMTD Legal Counsel
- x** Ron Downs, SDIS Legal Counsel
-
-

Under the Authority of:

- x** 192.660(2)(h) Legal Counsel / Litigation

Specific Issues Discussed: Pending litigation

Allan Pollock, General Manager

RECORDING SECRETARY



To: Board of Directors

From: Board Legislative Committee
Allan Pollock, General Manager

Date: January 23, 2020

Subject: 2020 Proposed State Legislative Agenda

ISSUE

Shall the Board adopt the 2020 State Legislative Agenda?

BACKGROUND AND FINDINGS

The Board annually adopts a legislative agenda to set direction for legislative activities. The agenda is used as a guide when responding to legislative matters and as a communication tool with legislators and other interested parties.

On December 20th the Board Legislative Committee met to develop the proposed legislative agenda for the District in conjunction with staff and representatives of CFM Strategic Communications, the District's legislative consultant.

Typically the Board adopts both the federal and state legislative agenda at the same meeting. Based on information received from the Federal Transit Administration and CFM there are matters relating to the federal agenda that need more discussion by the legislative committee prior to bringing to the full board for adoption. The State Legislative Agenda must be approved in January prior to the February state legislative session. The proposed 2020 State Legislative Agenda is included as Attachment A.

FINANCIAL IMPACT

None

RECOMMENDATION

The Legislative Committee recommends that the Board adopt the 2020 State Legislative Agenda as shown in Attachment A.

PROPOSED MOTION

I move that the Board adopt the 2020 State Legislative Agenda.



2020 STATE LEGISLATIVE AGENDA

Salem Area Mass Transit District (aka Cherriots) has established as its top 2020 legislative priority the continued appropriate implementation of the 2017 transportation package and ensuring the successful consolidation of the Special Transportation Fund (STF) into the Statewide Transportation Improvement Fund (STIF).

Cherriots adopts the following legislative agenda:

Priority	Item
1	HB 2017 Implementation and Monitoring. <i>Work with OTA, ODOT, transit advocates and others to identify issues with HB 2017 (2017) implementation and address them to Cherriots satisfaction. Protect against efforts to reduce transit funding resulting from the new statewide transit payroll tax.</i>
1	STIF/STF Consolidation. <i>Work with transit advocates and OTA to ensure the passage of a statutory framework recommended by the STIF/STF Consolidation Advisory Committee.</i>
1	Clean Fuels Exchange. <i>Look into opportunities to convert existing business energy tax credits into Clean Fuels credits and sell on marketplace.</i>
2	Electric Vehicles. <i>Monitor opportunities to increase investments in electric vehicle transit infrastructure throughout the state.</i>
2	Cap and Invest. <i>Monitor discussions around legislation that create a carbon-trading program to be regulated by DEQ and other state agencies.</i>
3	I-5 Bridge Replacement Conversations. <i>Monitor discussions and budget allocations involving the replacement of the I-5 bridge between Portland and Vancouver.</i>
3	TNC Legislation - Uber/Lyft. <i>Monitor legislation and potentially advocate.</i>
3	VW Settlement. <i>Monitor implementation and potentially advocate.</i>

In addition, Cherriots supports the Oregon Transit Association (OTA) legislative priorities for the 2020 legislative session. As particular bills work through the system, CFM will work with Cherriots leadership to monitor and report on any legislative concepts which may impact the District and prepare an appropriate response.

Contact:

Allan Pollock, General Manager, Cherriots
503.588.2424 allanpollock@cherriots.org

Dale Penn II, CFM Strategic Communications
503.510.2200 dalep@cfmpdx.com



To: Board of Directors

From: David Trimble, Chief Operating Officer

Thru: Allan Pollock, General Manager

Date: January 23, 2020

Subject: Authorize the General Manager to execute a Contract Amendment with Marco Ideas Unlimited for Transit Operator Uniforms

ISSUE

Shall the Board authorize the General Manager to execute a contract amendment with Marco Ideas Unlimited for Transit Operator Uniforms, for the Second Option Year of the contract for a period to end on October 31, 2020, for a total contract not-to-exceed amount of \$170,500?

BACKGROUND AND FINDINGS

Salem Area Mass Transit District requires all Transit Operators to be in uniform when performing duties for the District. This arrangement allows for each Transit Operator to have available to them the number of garments specified in the Labor Agreement.

The original contract was bid competitively through a standard solicitation. The contract was awarded for a one (1) year base term and two (2) additional, one-year options. Because the District will exercise the second, one-year option, the contract amendment will increase the contract by \$78,000, bringing the total contract amount to \$170,500. A competitive solicitation will be released June for a new agreement to be awarded effective November 1, 2020.

FINANCIAL IMPACT

The amount of the proposed contract amendment for these services is budgeted as part of the District's Adopted FY19-20 Budget in the Transportation Department.

RECOMMENDATION

Staff recommends that the Board authorize the General Manager to execute a contract amendment with Marco Ideas Unlimited for Transit Operator Uniforms in the not-to-exceed total contract amount of \$170,500.

PROPOSED MOTION

I move that the Board authorize the General Manager to execute a contract amendment for \$78,000 with Marco Ideas Unlimited for Transit Operator Uniforms with a not-to-exceed total contract amount of \$170,500.



To: Board of Directors
From: Allan Pollock, General Manager
Date: January 23, 2020
Subject: Board Member Committee Report

ISSUE

Shall the Board report on their committee participation and meetings attended?

BACKGROUND AND FINDINGS

Board members are appointed to local, regional, or national committees. Board members also present testimony at public hearings on specific issues as the need arises. After these meetings, public hearings, or other activities attended by individual members on behalf of SAMTD, time will be scheduled for an oral report/update. The following activities have designated board member representation:

<u>Board/Committee</u>	<u>Director(s)</u>
Board of Directors Executive Committee	President Davidson Vice-President Carney Treasurer Krebs (a) Secretary Nguyen
Mid-Willamette Valley Council of Governments (MWVCOG) Board of Directors	P: President Davidson A: Director Carney
Salem-Keizer Area Transportation Study Policy Committee (SKATS)	P: Director Carney A: Director Krebs
Mid-Willamette Area Commission on Transportation (MWACT)	P: President Davidson A: Director Busch
State Transportation Improvement Fund (STIF) Advisory Committee Liaison	P: Director Richards A:
Special Transportation Fund (STF) Advisory Committee Liaison	P: Director Richards A:

Citizens Advisory Committee (CAC)
Board Liaison

P: Director Busch
A:

City of Salem "Our Salem" Comprehensive Plan
Update

P: Director Carney

FINANCIAL IMPACT

None

RECOMMENDATION

Receive and File

PROPOSED MOTION

None

The District submitted grant requests at the federal level for projects and advocated for policy issues listed on pages 1-3 of the agenda. Passage of the 2020 *THUD Appropriations Bill* in the House and Senate was a success. The bill will soon be signed by the President. "Plus ups" were also a significant part of that through the work of APTA and the *Bus Coalition*. The District's request for a \$2.1 million grant to replace five compressed natural gas buses was not awarded. Joel Rubin, the federal affairs consultant for the District and Mr. Pollock will review why the application was not awarded with the FTA on January 6, 2020.

The 2019 State Legislative Agenda (on page 4 of the agenda) included the continued and appropriate implementation of *House Bill 2017*, protecting senior and disabled transit funding against reduction, monitoring discussions related to transit governance, and researching opportunities to convert existing business energy tax credits into *Clean Fuels* credits to sell on the marketplace. In addition, the District supported the legislative priorities of the *Oregon Transit Association (OTA)* on page 5 of the agenda.

Proposed 2020 Legislative Priorities - Federal

The Legislative Committee deliberated on federal legislative priorities and projects to develop the 2020 proposed federal legislative agenda. Consideration was given to replacing buses with newer technology and safety features, or electric buses, long-term bus maintenance facility needs, or a long term electric corridor project. The Committee also considered longer term projects such as the completion of the South Salem Transit Center project, development of a third transit center that has been identified for the east side of the Salem-Keizer area, and the ITS project. Discussion ensued about projects to submit for a *LoNo* grant and/or a 5339 discretionary grant.

Proposed 2020 Legislative Priorities - State

Mr. Penn advised that the biggest issues at the State level will be the cap and trade program and a new I-5 bridge over the Columbia River. The Oregon Transit Association priorities for 2020 were also reviewed on page 5 of the agenda.

The Legislative Committee deliberated over their recommended priorities for the 2020 Legislative Session that include the Special Transportation Fund (STF) and Statewide Transportation Improvement Fund (STIF) consolidation and protecting the STIF funds for its appropriate use; protecting the funding for senior and disabled transit services; and finding opportunities to convert the existing business energy tax credits into Clean Fuels exchange credits to sell on the marketplace. Discussion ensued about monitoring discussions having to do with transit governance that may affect the District, checking into

and tracking the multi-state initiative for the Volkswagen settlement, transit safety, the third bridge initiative at the State level and high speed rail from Portland to Salem.

4. Next Steps

Mr. Pollock will get input from Mr. Rubin about funding for the potential projects discussed, and incremental grant funding for long term projects at the federal level. Mr. Pollock will continue the discussions with PGE, Salem Electric and other partners about the potential options for an electric bus project.

Mr. Pollock reviewed the Legislative Committee's proposed priorities for the 2020 federal agenda – the FY21 appropriations, infrastructure package and alternative fuels; and the priorities for the 2020 state agenda - protecting the STIF funds for its appropriate use; protecting the funding for senior and disabled transit services; and finding opportunities to convert the existing business energy tax credits into Clean Fuels exchange credits to sell on the marketplace.

Mr. Pollock, Mr. Penn and Mr. Rubin will work together to clean up the proposed legislative agendas by email and ask Legislative Committee members for feedback prior to the January 23, 2020 board meeting. During the Legislative Session, it will be the role of the Committee to confer on any hot button issues that may need to be addressed. The 2020 Oregon Legislative Session convenes on February 3 to the Constitutional Sine Die on March 8.

Respectfully submitted,

Linda Galeazzi
Executive Assistant and Recording Secretary



UPDATED: January 13, 2020

TO: SAMTD BOARD OF DIRECTORS
FROM: ALLAN POLLOCK, GENERAL MANAGER
SUBJECT: CALENDAR OF SCHEDULED MEETINGS

Meetings are held in the Senator Hearing Room at Courthouse Square, 555 Court St NE, unless otherwise noted

JANUARY 2020

1	Wed	CLOSED	HOLIDAY: New Year's Day Cherriots Administration Offices-Customer Service CLOSED; NO Bus Service
7	Tue	CANCELLED	Special Transportation Fund Advisory Committee (STFAC)
20	Mon	HOLIDAY: Martin Luther King Day Administrative Offices will be CLOSED ; Customer Service will be OPEN ; There will be regular bus service
23	Thu	5:00 PM 6:30 PM	SAMTD Board Work Session CANCELLED SAMTD Board of Directors Meeting

FEBRUARY 2020

3	Mon		Oregon Legislative Session Days begins
4	Tue	CANCELLED	Special Transportation Fund Advisory Committee
17	Mon	CLOSED	HOLIDAY: President's Day Cherriots Administration Offices-Customer Service CLOSED: NO Bus Service
27	Thu	5:00 PM 6:30 pm	SAMTD Board Work Session SAMTD Board of Directors Meeting

MARCH 2020

3	Tue	CANCELLED	Special Transportation Fund Advisory Committee
8	Sun	Oregon Legislation Session Days end – Constitutional Sine Die
15-17		APTA Legislative Conference • Washington D.C.
17	Tue	5:30-7:30p	Citizens Advisory Committee
26	Thu	5:00 PM 6:30 PM	SAMTD Board Work Session SAMTD Board of Directors Meeting

APRIL 2020

7	Tue	3:00-4:30p	Special Transportation Fund Advisory Committee
---	-----	------------	--

Upcoming Work Session and Board Meeting Agenda Items

To Be Scheduled

- GM FY 2020 Work Plan
- Committee Bylaws Revisions
- Approval of Contract for Armored Car Service (Tentative/February; will be rebid)
- PTASP Policy Statement
- Board Retreat
- Committee Appointments
- Design Services for Bus Stop Improvements
- B.I. Contract
- Consultant Services for Hwy 99W Albany-Salem Feasibility Study

January 23, 2020
Packets due to GM office: January 9
Work Session - NO
Board Meeting

- Adoption of 2020 State Legislative Agenda
- Amendment #2 to the Uniform Contract to Extend It to the Third Year (Malco Ideas Unlimited)

February 27, 2020
Packets due to GM office: February 13
Work Session

- MAAS 101
- May 2020 Polk County Flex Service Plan

Board Meeting

- Q2 Reports: Finance, Performance, Trip Choice
- Approval of Contract for SSTC Consultant Services
- Vehicle Procurements
- Adoption of 2020 Federal Legislative Agenda

March 26, 2020
Packets due to GM office: March 12
Work Session

-

Board Meeting

-