



Salem Area Mass Transit District  
**BOARD OF DIRECTORS MEETING**

Thursday, March 22, 2018 at 6:30 PM  
Courthouse Square – Senator Hearing Room  
555 Court Street NE, Salem, Oregon 97301

**AGENDA**

- A. CALL TO ORDER & NOTE OF ATTENDANCE**
- B. PLEDGE OF ALLEGIANCE** – Director Kathy Lincoln (Subdistrict #3)
- C. ANNOUNCEMENTS & CHANGES TO AGENDA**
- D. PRESENTATION** - None
- E. PUBLIC COMMENT** - Each person’s comments are limited to three (3) minutes.
- F. CONSENT CALENDAR - [Action]**
  - 1. Approval of Minutes**
    - a. Minutes of the February 12, 2018 Board Work Session ..... **1**
    - b. Minutes of the February 22, 2018 Board Meeting ..... **5**
- G. ITEMS DEFERRED FROM THE CONSENT CALENDAR**
- H. ACTION ITEMS**
  - 1. Authorize Fixed Route Vehicle Purchase Contract ..... **13**
  - 2. Appoint Members to the Citizens Advisory Committee ..... **15**
- I. INFORMATION ITEMS** - None
- J. BOARD & MANAGEMENT REPORTS**
  - 1. General Manager
  - 2. Board of Directors ..... **17**
- K. ADJOURN REGULAR BOARD MEETING**

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**Next Regular Board Meeting Date: Thursday, April 26, 2018**

Regular Board meetings are televised live on Channel 21 and can be viewed through CCTV's website [cctvsalem.org](http://cctvsalem.org) on YouTube. For an electronic copy of the Board's agenda packet, go to [cherriots.org/board](http://cherriots.org/board). The Board of Directors can be reached by email at [Board@cherriots.org](mailto:Board@cherriots.org).

Regular Board of Directors meetings are open, public meetings at an accessible location. Special accommodations are available for persons with disabilities upon request. To request accommodations, or services for sign language interpretation or languages other than English, please call 503-588-2424 at least two business days prior to the meeting.



Salem Area Mass Transit District  
Board of Directors

~ **WORK SESSION** ~

February 12, 2018

Courthouse Square – Senator Hearing Room  
555 Court Street NE, Salem, Oregon 97301

**MINUTES**

<b>PRESENT:</b>	President Robert Krebs; Directors Jerry Thompson, Steve Evans, Marcia Kelley, Kathy Lincoln, Colleen Busch and Doug Rodgers
<b>Board</b>	
<b>Staff</b>	Allan Pollock, General Manager; David Trimble, Chief Operating Officer; Patricia Feeny, Director of Communication; Paula Dixon, Director of Administration; Steve Dickey, Director of Transportation Development; Linda Galeazzi, Executive Assistant; Chip Colby, Information Technology Manager; Matt Berggren, Transit Planner II
<b>Guests</b>	Danielle Kulczyk, Project Management Lead, OMBU; Chi Nyugen-Ventura, candidate for Budget Committee

**1. CALL TO ORDER 5:31 PM**  
 President Bob Krebs called the work session to order at 5:31 p.m.

**2. DISCUSSION**

**a. New Cherriots Website 5:31 PM**

**Staff report:** Pages 1-2 of the agenda

**Presenter:** Patricia Feeny, Director of Communication  
 Stephen Custer, Digital Marketing Coordinator  
 Danielle Kulczyk, Project Management Lead, OMBU

Ms. Kulczyk and Mr. Custer provided a preview of the new Cherriots website. Ms. Kulczyk focused on the functionality of the website and Mr. Custer reviewed some of the content that will be a part of the new website.

**Follow-up:** Board members requested that partner links be included on the website that are transit-related to include ODOT, Oregon Transit Association, American Public Transportation Association, Washington State Transit Association, and Mid-Willamette Valley Council of Governments, etc.

## **b. ITS Strategic Plan and CAD/AVL Project Update**

**Staff report:** Pages 3-4 of the agenda

**Presenter:** Chip Colby, Information Technology Manager

Staff has been working with a consultant, IBI Group out of Portland, to guide them through the process of defining how an Intelligent Transportation System (ITS) Plan should be implemented by the District. The final copy of the ITS Plan will be presented to the Board at the May 24, 2018 board meeting.

The consultant also assisted staff in the preparation and delivery of a Request for Proposals (RFP) to solicit bids for the first phase of this effort to implement a Computer Aided Dispatch / Automatic Vehicle Locator (CAD/AVL) solution. Due to the availability of some unexpected grant funding, and the incorporation of other previously budgeted transit solutions, staff was able to craft the RFP to encompass more than just CAD/AVL. The District received six proposals that were narrowed down to three qualified vendors. The qualified vendors are being interviewed and evaluated. Customer reference site visits are scheduled to begin shortly. Staff anticipates that a contract will be ready for Board action by the March 22<sup>nd</sup> board meeting. Implementation will be negotiated in the contract and is expected to take roughly 16 months with substantial completion before June 30, 2019.

**Follow-up:** The Board was asked what information staff could supply before they take action. President Krebs wants to be sure they have a useable product. Director Lincoln would like to review the feedback provided from agencies the consultant has worked with in the past. Directors Evans recommended that staff provide the financial sources for this project in their report.

## **c. Citizens Advisory Committee Update**

**6:25 PM**

**Staff report:** Verbal

**Presenter:** David Trimble, Chief Operating Officer

Seven applications were received by the District as of today's date for consideration on the newly formed Citizens Advisory Committee (CAC). Candidates who applied for consideration included Jesse Moore, Frances Bosteder, Laurie Dougherty, John Hammill, Mary Sarabia, Tealah Croner, and Roberto Coto.

According to Article 3 of the CAC Bylaws, the Committee is composed of nine (9) community representatives – seven (7) selected by individual members of the Board and two (2) from a slate of candidates who apply and are chosen according to the process set out in the Bylaws. Committee members are appointed by the Board to a two-year term that begins in the month of January and ends in the month of December.

**Follow-up:** Board members each took the name of a candidate to do an interview about their qualifications and interests in participating on the committee. They will report back their findings to staff.

#### **d. Budget Committee Citizen Appointment**

**Staff report:** Pages 5-6 of the agenda

**Presenter:** Allan Pollock, General Manager

Director Evans introduced Chi Nguyen-Ventura who has agreed to be considered as a citizen member on the Budget Committee. Ms. Nguyen expressed her interest in serving on the committee and has submitted an application. She is a registered voter and lives in West Salem. The citizen member position representing Subdistrict #1 is a three year term from July 1, 2017 to June 30, 2020.

**Follow-up:** Board action for this appointment will take place at the February 22, 2018 board meeting.

#### **e. Service Enhancement Discussion –**

##### **1. A Better Cherrits Service Proposal 2018-2019**

**6:43 PM**

**Staff report:** Pages 7-26 of the agenda

**Presenter:** Matt Berggren, Transit Planner II

A service proposal was developed in accordance with the annual service planning process based on result of a needs assessment. Staff will engage riders and the greater community in February and March 2018 in order to gather their feedback on service changes proposed for September 2018 to improve service performance and reliability; and a proposed plan to enhance service in September 2019 in response to the passage of House Bill 2017 in the 2018 Legislative Session.

The Board discussed various components of the proposed service plans. They received a packet of information as a resource when they are asked to speak about the project at their neighborhood association meetings or other board-related engagements.

**Follow-up:** Discussion will continue at the March work session.

#### **e. Service Enhancement Discussion –**

##### **2. Draft Bylaws for a Board-appointed STIF Advisory Committee**

**7:30 PM**

**Staff report:** Pages 27-34 of the agenda

**Presenter:** Allan Pollock, General Manager

The Board reviewed a master calendar of activities, major tasks and focus areas for the new service broken out by three fiscal years. The calendar will be populated with more details as the District moves forward.

The Board reviewed an early draft of the mandated State Transportation Improvement Fund advisory committee bylaws focusing on Article II through IV (membership, appointments and terms, meetings, and amendments) of the bylaws.

**Follow-up:** The District's legal counsel is reviewing the language which will change as the bylaws are further developed.

## **f. Legislative Subcommittee Update**

**Staff report:** Pages 35-36 of the agenda

**Presenters:** President Robert Krebs

President Krebs provided a recap of the Legislative Subcommittee meeting at the State Capitol on February 1, 2018. The committee (President Krebs, and Directors Evans and Lincoln) reviewed the language in Senate Bill 1536 having to do with changes to the District's Board governance. President Krebs submitted a letter on behalf of the Board in support of SB1536 and testified at the Senate Committee on Business and Transportation's public hearing on February 7, 2018.

During the Board's discussion, it was noted that board members did not read the letter prior to its submission. Director Thompson felt there should have been a discussion first. Director Kelley had misgivings about the moratorium and thought the language for the Governor-appointments was pretty general.

President Krebs advised that the Chamber of Commerce wanted a ten year moratorium. This was a compromise. Director Evans added that the Bill would not have passed without the funding piece.

President Krebs stated that current board members will serve to the end of their terms. Board members who wish to continue to serve should write to the Governor. Mr. Pollock advised that the process has already been established for Governor-appointed Boards for Lane Transit District and TriMet.

**Follow-up:** Minutes will be included in the March 22<sup>nd</sup> Board meeting packet.

## **3. GENERAL MANAGER COMMENTS**

**8:02 PM**

**Staff report:** Pages 27-30 of the agenda

**Presenter:** Allan Pollock, General Manager

Board members reviewed the draft agenda for the February 22, 2018 board meeting, the Board's calendar, and upcoming agenda items that will be brought before the Board for action.

**Follow-up:**

## **4. WORK SESSION ADJOURNED**

**8:05 PM**

Submitted and Recorded by Linda Galeazzi, Executive Assistant/Clerk of the Board



Salem Area Mass Transit District  
BOARD OF DIRECTORS

February 22, 2018

Index of Board Actions

<u>Action</u>	<u>Page</u>
Moved to approve the Consent Calendar: .....	4-5
1. <u>Approval of Minutes</u>	
a. Minutes of the January 8, 2018 Board Work Session	
b. Minutes of the January 25, 2018	
1. Executive Session on Potential Litigation	
2. Executive Session on Labor Negotiations	
3. Regular Board Meeting	
2. <u>Routine Business</u>	
a. Appoint Citizen Member to the Budget Committee representing Subdistrict #1	
b. Resolution 2018-01 Bank Signature Reauthorization	
 Action Item H.1 Appoint Members to the Citizen Advisory Committee was pulled.	 5
 Move to support the application by Catholic Community Services Foundation for an exemption under ORS 307.540-307.548; and further, move that the Board not oppose the application of the provisions of ORS 307.542(2) to that application, such that the exemption would apply to the tax levy of all taxing districts in which the properties are located. ....	 5
 The motion was amended to state that the Board support the application by Catholic Community Services Foundation for an exemption under ORS 307.540-307.548; and further, move that the Board not oppose the application of the provisions of ORS 307.543(2) to that application, such that the exemption would apply to the tax levy of all taxing districts in which the properties are located. ....	 6

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Salem Area Mass Transit District  
**BOARD OF DIRECTORS MEETING**  
 February 22, 2018  
 Courthouse Square – Senator Hearing Room  
 555 Court Street NE, Salem, Oregon 97301

**MINUTES**

<b>PRESENT Board</b>	President Robert Krebs; Directors Doug Rodgers, Colleen Busch, Jerry Thompson, Marcia Kelley, and Kathy Lincoln <b>ABSENT:</b> Director Steve Evans
<b>Staff</b>	Allan Pollock, General Manager; David Trimble, Chief Operating Officer; Paula Dixon, Director of Administration; Al McCoy, Director of Finance/CFO; Steve Dickey, Director of Transportation Development; Patricia Feeny, Director of Communication; SueAnn Coffin, Contracted Services Manager; Chip Colby, Information Technology Manager; Michiel Majors, Safety & Loss Control Specialist; Roxanne Beltz, Trip Choice Program Coordinator; Chris French, Senior Planner; Jeremy Jorstad, Transit Planner I; Stephen Custer, Digital Marketing Coordinator; Linda Galeazzi, Executive Assistant; Ben Fetherston, SAMTD Legal Counsel
<b>Guests</b>	E.M. Easterly, former citizen member of the Budget Committee representing Subdistrict #1; citizens Mark Knecht and David Beem

**EXECUTIVE SESSION**

- A. CALL TO ORDER AND NOTE OF ATTENDANCE 6:36 PM**  
 President Krebs called the meeting to order; a quorum was present.
- B. PLEDGE OF ALLEGIANCE** led by Director Colleen Busch
- C. ANNOUNCEMENTS AND CHANGES TO THE AGENDA**  
 Director Kelley asked to pull *Action Item H.1 Appoint Members to the Citizens Advisory Committee* from the agenda. She said the District received more applications from interested citizens after the February 12<sup>th</sup> work session when there were only seven applications and nine positions to fill. At that time, each Board member chose a candidate to interview and would report back. Board members have not yet seen the applications received after the work session and Director Kelley recommended that they review those applications with the others before they make their appointments. President Krebs pulled Action Item H.1 from the agenda and scheduled further discussion of this item for the March 12, 2018 work session.
- D. PRESENTATION**



**1. SDAO Outstanding Special District Program Award**

**Staff report:** Pages 1-2 in the Supplemental Agenda Packet and Video

**Presenter:** Michiel Majors, Safety and Loss Control Specialist

Mr. Majors presented the Board with the District's 2017 *Outstanding Special District Program Award* for a Risk Identification Project that was funded by an SDAO grant in the summer of 2017. The Risk Identification Project consisted of a Route Hazard Analysis for each of the Districts bus routes, and a Personal Protective Equipment Hazard Assessment for each employee position to be used in the development of additional safety programs, and to set Personal Protective Equipment requirements.

The project began on July 5, 2017 when a student from Oregon State University, Logan Dickey, spent the summer riding the system and collecting data. The data was an essential part of the District's long range project to identify overall risk exposures, and will increase the effectiveness of the District's Risk Management program. The SDAO award was received by Mr. Majors at the SDAO's Annual Awards Banquet in Seaside, Oregon.

**E. PUBLIC COMMENT**

**David Beem - Address on File**

Mr. Beem stated that he testified at the legislative meeting for the passage of SB 1536-A. He spoke about the need for Saturday and Sunday service.

**Mark Knecht - Address on File**

Mr. Knecht spoke about the need to be careful not to exclude ADA requirements when making service changes. He gave the example of Route #6 to Fairview. It is currently a slow season for the cannery there but will pick back up again. He asked the Board, how they expect people to get to the cannery.

**E.M. Easterly - Address on File**

Mr. Easterly expressed his appreciation for having served on the Budget Committee over the past three years. He thanked the Board for encouraging him in that process, stating it was a privilege and an opportunity. He also appreciated the Shopper Shuttle project in West Salem and encouraged the Board to support that opportunity. He felt the service would build in the future.

**F. CONSENT CALENDAR**

**6:52 PM**

**Staff Report:** Pages 1-22 of the agenda.

**Motion:** Moved to approve the Consent Calendar:

**2. Approval of Minutes**

**a. Minutes of the January 8, 2018 Board Work Session**

**b. Minutes of the January 25, 2018**



- 4. **Executive Session on Potential Litigation**
  - 5. **Executive Session on Labor Negotiations**
  - 6. **Regular Board Meeting**
  - 3. **Routine Business**
    - a. **Appoint Citizen Member to the Budget Committee representing Subdistrict #1**
    - b. **Resolution 2018-01 Bank Signature Reauthorization**
- Motion by:** Director Marcia Kelley  
**Second:** Director Kathy Lincoln  
**Discussion:** No items were deferred from the Consent Calendar.  
**Vote:** Motion passed unanimously (6); Absent: Director Evans

**H ACTION ITEMS**

**1. Appoint Members to the Citizen Advisory Committee 6:53 PM**  
**Staff report:** Pages 3-5 in the Supplemental Agenda Packet  
 This item was pulled from the agenda.

**2. Catholic Community Services Foundation Property Tax Exemption 6:53 PM**  
**Staff report:** Pages 5-10 in the Supplemental Agenda Packet  
**Presenter:** Allan Pollock, General Manager  
 Catholic Community Services Foundation (CCSF) requested a letter from the Board to support an application for property tax exemption under ORS 307.540-307.548. CCSF is also working with the City of Salem, Marion and Polk Counties, and Salem-Keizer School District in order to obtain the 51% requirement to adopt a local option that allows non-profit organizations to apply for property tax exemptions on properties built after 2012. CCSF estimates the amount allotted to the District on the 2017-18 property tax statements is \$900.62.

**Motion:** **Move to support the application by Catholic Community Services Foundation for an exemption under ORS 307.540-307.548; and further, move that the Board not oppose the application of the provisions of ORS 307.542(2) to that application, such that the exemption would apply to the tax levy of all taxing districts in which the properties are located.**

**Motion by:** Director Doug Rodgers  
**Second:** Director Kathy Lincoln  
**Discussion:** Director Busch asked for clarification of the correct provisions under the Oregon Revised Statutes (ORS). In the draft letter it is written as ORS 307.543(2) and in the Proposed Motion it is written as ORS 307.542(2). Mr. Pollock stated the correct provision is ORS 307.543(2).



**Motion Amended:** The motion was amended to state that the Board support the application by Catholic Community Services Foundation for an exemption under ORS 307.540-307.548; and further, move that the Board not oppose the application of the provisions of ORS 307.543(2) to that application, such that the exemption would apply to the tax levy of all taxing districts in which the properties are located.

**Motion by:** Director Doug Rodgers

**Second:** Director Kathy Lincoln

**Vote:** The amended motion passed unanimously (6); Absent: Director Evans

**I. INFORMATION ITEMS**

**1. Trip Choice – Second Quarter Report 7:02 PM**

**Staff report:** Pages 23-26 of the agenda  
**Presenter:** Roxanne Beltz, Trip Choice Program Coordinator

During the second quarter, the Gilbert House “Salem Station” project was completed, the Cherriotics Trip Choice Facebook page was initiated, and staff assisted in the launch of four new vanpools.

**2. Performance – Second Quarter Report 7:15 PM**

**Staff report:** Pages 27-36 of the agenda  
**Presenters:** Jeremy Jorstad, Transit Planner I  
 Chris French, Senior Planner

Performance measures for the second quarter of Fiscal Year 2018 began October 1, 2017 and ended December 31, 2017. The data for these measures are compared to the previous fiscal year and derived from adjusted Trapeze schedules, vehicle fareboxes, rider counting systems, and reservation software (RouteMatch and Mobility DR) for Cherriotics Local, Cherriotics Regional, Cherriotics Shop and Ride, and Cherriotics LIFT.

**3. Finance – Second Quarter Report 7:21 PM**

**Staff report:** Pages 37-42 of the agenda  
**Presenter:** Paula Dixon, Director of Finance

The finance report for FY2018 included statements for the General Fund, Transportation Programs Fund, and the Capital Project Fund. The statements compared the budget amounts to actual amounts by the legal appropriations category. Remaining transactions and adjustments not incorporated in this unaudited report included depreciation of assets, quarter-end accruals for vacation and sick leave, quarter-end revenue accruals, and various expense adjustments.

**J. BOARD AND MANAGEMENT ISSUES**



**1. General Manager**

**7:25 PM**

Mr. Pollock welcomed the new Director of Finance/CFO Al McCoy to the team. He spoke about the SDAO Conference which he attended and noted that Ernie Palmer was presented with an Outstanding Special Districts Service Award. Mr. Palmer served as general manager for 25 years at Basin Transit Service (BTS) in Klamath Falls and was president of the Oregon Transit Association for many years. Mr. Pollock said he will also attend the American Public Transportation Association's Legislative Conference.

**2. Board of Directors**

**7:27 PM**

Board members gave an account of their Board activities to include those on pages 43-45 of the agenda.

**K. Meeting Adjourned**

**7:39 PM**

Respectfully submitted,

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Robert Krebs, President





## BOARD MEETING MEMO

Agenda Item H.1

**To:** Board of Directors

**From:** Gregg Thompson, Maintenance Manager  
David Trimble, Chief Operating Officer

**Thru:** Allan Pollock, General Manager

**Date:** March 22, 2018

**Subject:** Acquisition of Eight (8) Compressed Natural Gas Fixed-Route Transit Vehicles

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### ISSUE

Shall the Board authorize the General Manager to execute a contract with Gillig LLC for the purchase of eight (8) fixed-route, Compressed Natural Gas transit vehicles for Cherriots fixed-route service for a not-to-exceed amount of \$4,344,768?

### BACKGROUND AND FINDINGS

SAMTD's current fleet for delivery of fixed-route service consists of 64 ADA lift-equipped vehicles. Regular replacement of these vehicles is necessary to ensure safe, efficient delivery of this service. As part of the District's overall Capital Planning efforts, staff is committed to ensuring our vehicles are replaced at a schedule consistent with industry best practices. The eight (8) vehicles scheduled to be replaced are approaching 17 years of age, which far exceeds the 12-year Useful Life Benchmark set by the Federal Transit Administration and the 15-year Useful Life Benchmark established by the Districts Transit Asset Management targets.

The contract price is based upon a Washington State price agreement, procured under procedures set by the Washington Department of Transportation's Public Transit Division. The order will be for four (4) 35-foot and four (4) 40-foot Compressed Natural Gas (CNG) vehicles.

## FINANCIAL IMPACT

Funding for this proposed contract is covered through a grant from the MWVCOG using 5307 funds and will be included in the SAMTD's Adopted FY2019 Budget under the Capital Projects Fund. Vehicle costs are listed in Table 1. Funding sources are listed in Table 2.

**TABLE 1 - Vehicle Costs**

CATEGORY	PRICE	AMOUNT	TOTAL
35-Foot CNG Vehicle	\$530,515	4	\$2,122,060
40-Foot CNG Vehicle	\$535,677	4	\$2,142,708
Contingency	\$ 80,000		\$ 80,000
<b>GRAND TOTAL:</b>			<b>\$4,344,768</b>

**TABLE 2 - Funding Sources**

FUND SOURCE	FEDERAL PERCENTAGE	MATCH PERCENTAGE	GRANT AMOUNT	MATCH AMOUNT	TOTAL
FY18 STP 5307	89.73%	10.27%	\$ 3,948,120	\$ 451,880	\$ 4,400,000 *

*\*Remaining funds will be carried over to the next vehicle purchase.*

## RECOMMENDATION

Staff recommends that the Board authorize the General Manager to execute a contract with Gillig LLC for the purchase of eight (8) fixed-route, Compressed Natural Gas transit vehicles for Cherriots fixed-route service for a not-to-exceed amount of \$4,344,768.

## PROPOSED MOTION

**I move that the Board authorize the General Manager to execute a contract with Gillig LLC for the purchase of eight (8) fixed-route, Compressed Natural Gas transit vehicles for Cherriots fixed-route service for a not-to-exceed amount of \$4,344,768.**





**To:** Board of Directors

**From:** David Trimble, Chief Operating Officer

**Thru:** Allan Pollock, General Manager

**Date:** March 22, 2018

**Subject:** Appointment of Members to the Citizens Advisory Committee

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**ISSUE**

Shall the Board appoint members to the Citizens Advisory Committee for terms ending December 31, 2019?

**BACKGROUND AND FINDINGS**

The Citizens Advisory Committee acts as an advisory committee to the Board on transportation-related issues of the District. The Citizens Advisory Committee shall make recommendations to the Board on the District's transportation policies, programs and services, and perform other duties as assigned by the Board. The Citizens Advisory Committee shall encourage and promote transportation services that meet the needs of the communities served.

In accordance with Article 3 of The Citizens Advisory Committee Bylaws, the Committee is composed of nine (9) community representatives – seven (7) selected by individual members of the Board and two (2) from a slate of candidates who apply and are chosen according to the process set out in the Bylaws. Committee members are appointed by the Board to a two-year term that begins in the month of January and ends in the month of December.

Members of the Citizens Advisory Committee must meet the following criteria:

1. Must reside within the Cherriots service area, which may include locations within the Urban Growth Boundary and cities and towns within Marion and Polk counties.
2. Must have a familiarity with Cherriots services.
3. Must be at least 18 years of age.

4. Use Cherriots services periodically; however, transit dependency is not a requirement for membership.
5. Must be able to communicate knowledgeably about Cherriots, in particular, and public transit in general.
6. Should have the ability to advocate on behalf of public transit and promote Cherriots services.

## FINANCIAL IMPACT

None

## RECOMMENDATION

Staff recommends that the Board approve the appointments of members to the Citizens Advisory Committee as shown below in Table 1:

**Table 1**

<b>Position</b>	<b>Board Director</b>	<b>Member</b>	<b>Term</b>
1	Director, Subdistrict #1 Steve Evans	Rick Hartwig	3/22/18 – 12/31/19
2	Director, Subdistrict #2 Colleen Busch	Davis Dyer	3/22/18 – 12/31/19
3	Director, Subdistrict #3 Kathy Lincoln	Laurie Dougherty	3/22/18 – 12/31/19
4	Director, Subdistrict #4 Doug Rodgers	John Hammill	3/22/18 – 12/31/19
5	Director, Subdistrict #5 Jerry Thompson	Mary Sarabia	3/22/18 – 12/31/19
6	Director, Subdistrict #6 Robert Krebs	Tealah Croner	3/22/18 – 12/31/19
7	Director, Subdistrict #7 Marcia Kelley	Roberto Coto	3/22/18 – 12/31/19
8	At-Large	Mark Knecht	3/22/18 – 12/31/19
9	At-Large	Patrick Schwab	3/22/18 – 12/31/19

## PROPOSED MOTION

**I move that the Board approve the appointments of members to the Citizens Advisory Committee as shown in Table 1 for a term that ends December 31, 2019.**



**To:** Board of Directors  
**From:** Allan Pollock, General Manager  
**Date:** March 22, 2018  
**Subject:** Board Member Committee Report

**ISSUE**

Shall the Board report on their committee participation and meetings attended?

**BACKGROUND AND FINDINGS**

Board members are appointed to local, regional, or national committees. Board members also present testimony at public hearings on specific issues as the need arises. After these meetings, public hearings, or other activities attended by individual members on behalf of SAMTD, time will be scheduled for an oral report/update. The following activities have designated board member representation:

<b><u>Board/Committee</u></b>	<b><u>Director(s)</u></b>
Special Transportation Fund Advisory Committee (STFAC)	Director Thompson Alternate: Director Busch
Mid-Willamette Area Commission on Transportation (MWACT)	Director Kelley Alternate: Director Lincoln
Mid-Willamette Valley Council of Governments (MWVCOG)	<b>From 07/01/2017 - 12/31/2017</b> P: Jerry Thompson A: Robert Krebs <b>From 01/01/2018 - 06/30/2019</b> P: Robert Krebs A: Jerry Thompson
Salem-Keizer Area Transportation Study Policy Committee (SKATS)	<b>From 07/01/2017 - 12/31/2017</b> P: Robert Krebs A: Kathy Lincoln <b>From 01/01/2018 - 06/30/2019</b> P: Kathy Lincoln A: Colleen Busch
Oregon Metropolitan Planning Organization Consortium (OMPOC)	President Krebs Alternate: Director Lincoln

**FINANCIAL IMPACT**

None

**RECOMMENDATION**

Receive and File

**PROPOSED MOTION**

None