



**Salem Area Mass Transit District
BOARD OF DIRECTORS**

January 23, 2020

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Moved to approve the Consent Calendar:	2 - 3
1. <u>Approval of Minutes</u>	
a. Minutes of the December 12, 2019 Board Meeting	
b. Minutes of the December 12, 2019 Executive Session re: Exempt Records	
c. Minutes of the December 12, 2019 Executive Session re: Potential Litigation	
2. <u>Routine Business - None</u>	
Moved to adopt the 2020 State Legislative Agenda.	3
Moved to authorize the General Manager to execute a contract amendment for \$78,000 with Marco Ideas Unlimited for Transit Operator Uniforms with a not-to-exceed total contract amount of \$170,500.	4

Regular Board meetings are video recorded and are available for viewing on the CCTV website at www.cctvsalem.org.



Salem Area Mass Transit District
BOARD OF DIRECTORS MEETING

January 23, 2020
Courthouse Square – Senator Hearing Room
555 Court Street NE, Salem, Oregon 973010

MINUTES

PRESENT Board	President Ian Davidson; Directors, Charles Richards (by conference phone), Colleen Busch, Sadie Carney, and Robert Krebs
ABSENT:	Directors Doug Rodgers and Chi Nguyen
Staff	Allan Pollock, General Manager; David Trimble, Chief Operating Officer; Paula Dixon, Director of Administration; Al McCoy, Chief Finance Officer; Steve Dickey, Director of Strategic Initiative & Program Management; Patricia Feeny, Director of Communication; Chip Colby, Information Technology Manager; Mark Poulson, Transportation Manager; Dan Knauss, Procurement/Contracts Manager; Linda Galeazzi, Executive Assistant; Ben Fetherston, SAMTD Legal Counsel
Guests	Dale Penn II, SAMTD Legislative Consultant/Partner, CFM Strategic Communications; Mikel Burke, Cherriots Transit Operator and Executive Officer, ATU Local 757 Board

A. CALL TO ORDER

6:30 PM

President Davidson called the meeting to order. Attendance was noted and a quorum was present. Director Busch led the Pledge of Allegiance. Mr. Pollock shared a *Safety Moment* about near misses or close calls that are unplanned events that did not result in injury, illness or damage – but had the potential to do so.

B. ANNOUNCEMENTS AND CHANGES TO THE AGENDA - None

C. PRESENTATIONS - None

D. PUBLIC COMMENT

Connie Griffiths – Ms. Connie’s Children Foundation
Ms. Griffiths shared about her children’s foundation and the value of having public transportation in the community through Cherriots.

E. CONSENT CALENDAR

Motion: Moved to approve the Consent Calendar:
3. Approval of Minutes
a. Minutes of the December 12, 2019 Board Meeting



b. Minutes of the December 12, 2019 Executive Session re: Exempt Records

c. Minutes of the December 12, 2019 Executive Session re: Potential Litigation

4. Routine Business - None

Motion by: Director Robert Krebs
Second: Director Sadie Carney
Discussion: No items were deferred from the Consent Calendar
Vote: Motion passed by those present

F. ITEMS DEFERRED FROM THE CONSENT CALENDAR

G. ACTION ITEMS

1. Adoption of the 2020 State Legislative Agenda

Staff report: Pages 9-10 in the agenda

Presenter: President Ian Davidson

Dale Penn II, SAMTD Legislative Consultant

The Board’s Legislative Committee met on December 20, 2019 to develop the proposed legislative agenda for the District in conjunction with staff and the District’s legislative consultant to use as a guide when responding to legislative matters and as a communication tool with legislators and other interested parties.

Motion: Moved to adopt the 2020 State Legislative Agenda.

Motion by: President Ian Davidson

Second: Director Colleen Busch

Vote: Motion passed by those present

2. Authorize the General Manager to execute a Contract Amendment with Marco Ideas Unlimited for Transit Operator Uniforms

Staff report: Pages 11-12 in the agenda

Presenter: David Trimble, Chief Operating Officer

The original contract was bid competitively through a standard solicitation. The contract was awarded for a one (1) year base term and two (2) additional, one-year options. The District desires to exercise the second, one-year option. In doing so, the contract amendment will increase the contract by \$78,000, bringing the total contract amount to \$170,500. A competitive solicitation will be released June for a new agreement to be awarded effective November 1, 2020. The amount of the proposed contract amendment for these services is budgeted as part of the District’s Adopted FY19-20 Budget in the Transportation Department.



Motion: Moved to authorize the General Manager to execute a contract amendment for \$78,000 with Marco Ideas Unlimited for Transit Operator Uniforms with a not-to-exceed total contract amount of \$170,500.

Motion by: Director Robert Krebs

Second: Director Sadie Carney

Vote: Motion passed by those present

H. INFORMATION ITEMS - None

I. GENERAL MANAGER'S REPORT

Mr. Pollock announced that the Federal Transit Administration has opened up a grant opportunity through the 5339 Low or No Emissions Bus Discretionary Program. He spoke about Salem's State of the City Address on February 12, and the Mid-Willamette Valley Council of Governments (MWVCOG) Annual Meeting on February 19. Mr. Pollock stated that his term as President of the Oregon Transit Association ended in December. Andi Howell, from the City of Sandy Transit was elected as the new president.

J. BOARD OF DIRECTORS COMMITTEE REPORTS

Board Report: Pages 13-20 in the agenda to include Minutes from the December 19, 2019 Board Legislative Committee meeting and Board assignments.

Of note, the MWVCOG began their search for a new executive director after Shawn O'Day, announced his resignation. President Davidson and Mr. Pollock met to develop a long term work plan for the general manager that will go before the Board for action. Director Carney met with a constituent who expressed concerns about the process the District uses for bus stop placement. Director Busch congratulated former Board member, Hersch Sangster, Keizer's First Citizen award recipient for 2019.

K. MEETING ADJOURNED

7:04 PM

Respectfully submitted,

Presiding Officer