



SALEM AREA MASS TRANSIT DISTRICT

BOARD OF DIRECTORS MEETING

Thursday, September 25, 2025

Index of Board Actions

<u>Action</u>	<u>Page</u>
Approve the Consent Calendar	3
A. Approval of Minutes	
a. August 28, 2025 Board Meeting	
b. September 11, 2025 Special Board Meeting	
c. September 11, 2025 Work Session	
B. Routine Business Items	
a. Adopt Resolution No. 2025-13, Authorizing Commendations for Qualifying Million Mile Operators	
b. Award of Contract for Network Lifecycle (FY26)	
c. Award of Contract for Mobile Access Routers	
d. Award of Contract for Bus Audit Services	
Authorize the General Manager to enter into a contract with EC Electric for the installation of depot charging equipment and infrastructure with a project amount not to exceed \$137,450	4
Adopt the District's 2025 Climate Action Plan, as presented in Attachment A, to advance a more sustainable future for the Salem/Keizer community	4



SALEM AREA MASS TRANSIT DISTRICT
BOARD MEETING MINUTES

Thursday, September 25, 2025 at 5:30 p.m.

ATTENDEES: President Hinojos Pressey | Directors Joaquín Lara Midkiff (Virtual) | Ramiro Navarro Jr. | Sadie Carney | Ian Davidson (Virtual) | Sara Duncan | Bill Holmstrom

STAFF: GM Allan Pollock | DGM David Trimble | CSO Cliff Carpentier | CFO Denise LaRue | CELRO Jaél Rose | CPDO Shofi Azum | COO Tom Dietz | Contracted Services Manager Ben Sawyer | Risk Manager Deb Grant | Transportation Manager Don Clifford | Security & Emergency Management Coordinator Karen Garcia | Senior Manager, Project & Contract Administration Melissa Kidd | IT Manager Ross Aguilar | Maintenance Manager Zach Leeth | Strategic Initiatives Administrator Bobbi Kidd | Security Coordinator Justin Kinyon | ITS Administrator Kristian Sorensen | Grant & Projects Coordinator Matt Marquez | Emergency Coordinator Randy Navalinski | Executive Assistants Crisandra Williams | Kirra Pressey

GUEST: Legal Counsel Sara Sayles

1. CALL TO ORDER

A. Note of Attendance for a Quorum

President Hinojos Pressey called the meeting to order at 5:30 p.m.
Attendance was noted and a quorum was present.

B. Safety Minute

Senior Manager, Project & Contract Administration Kidd presented the safety minute regarding reducing National Preparedness Month.

C. Announcements | Changes to Agenda - None

2. PRESENTATIONS

A. Million Mile Driver Recognition

Presenter: COO Tom Dietz

Staff Report: Pg. 4-11

COO Dietz presented the Million Mile Club recognition, which honors operators who demonstrate safety and longevity. Cherriots recognizes operators with 12 consecutive years of accident-free service and at least 1,600 hours worked per year. Six operators achieved one million miles and one operator, Harry McFadden, achieved two million miles. Recognitions include Board acknowledgment, reserved parking, bomber jackets, bus decals, medallions, and monetary awards totaling \$18,532.76, funded through the FY26 Operations Division budget.

3. PUBLIC COMMENT

Board President Hinojos Pressey noted that written public comments had been received from several individuals and organizations including Dakota Saunders, Julie Hall, SEDCOR, Chuck Flowers, Kate, Daniel Potter, Larry Sipe, Mike De Blasi, Margaret Stephens, Cathy Howell, 350 Salem OR, Spencer Woolley, Liz Henderson, Elliot Groeneveld, Angela Williams, Lisa Schneider, Laurie Miller, KellyAnn Shaughnessy, and Marion County Board of Commissioners for Staff and Board review. The Board also received a total of 26 in-person



verbal public comments, 25 regarding the payroll tax, both in favor and opposed, and one regarding the MTM-ATU Union Contract, all for their review and consideration.

4. CONSENT CALENDAR

A. Approval of Minutes

- I. August 28, 2025 Board Meeting
- II. September 11, 2025 Special Board Meeting
- III. September 11, 2025 Work Session

B. Routine Business Items

- I. Adopt Resolution No. 2025-13, Authorizing Commendations for Qualifying Million Mile Operators
- II. Award of Contract for Network Lifecycle (FY26)
- III. Award of Contract for Mobile Access Routers
- IV. Award of Contract for Bus Audit Services

Action			
Motion:	I move to approve the Consent Calendar as presented.		
Motion by:	Director Bill Holmstrom	Second:	Director Ramiro Navarro Jr.
Vote			
Aye:	President Hinojos Pressey, Directors, Lara Midkiff, Navarro, Carney, Davidson, Duncan, and Holmstrom.		
Motion passes unanimously 7-0			

2. ITEMS DEFERRED FROM CONSENT CALENDAR - None

3. ACTION ITEMS

A. Award of Contract for Installation of Depot Charging Equipment & Infrastructure

Presenter: Maintenance Manager Zach Leeth

Agenda Packet: Pg. 32

Maintenance Manager Leeth presented a request for Board authorization for the General Manager to enter into a contract with EC Electric for the installation of Electric Bus charging equipment and infrastructure at Del Webb Operations Headquarters. The project will expand the District’s charging capacity using existing NEPA/SHIPO-approved conduits to avoid site disturbance and is scheduled for completion within five weeks. Funding is available through Federal CMAQ Flex to 5307 grant funds (80/20 match) and is included in the FY2026 Operations capital budget.



Action			
Motion:	I move that the Board authorize the General Manager to enter into a contract with EC Electric for the installation of depot charging equipment and infrastructure with a project amount not to exceed \$137,450		
Motion by:	Director Ramiro Navarro Jr.	Second:	Director Sara Duncan
Vote			
Aye:	President Hinojos Pressey, Directors, Lara Midkiff, Navarro, Carney, Davidson, Duncan, and Holmstrom.		
Motion passes unanimously 7-0			

B. Adopt the District's 2025 Climate Action Plan

Presenter: Strategic Initiatives Administrator Bobbi Kidd

Agenda Packet: Pg. 33-75

Strategic Initiatives Administrator Kidd presented the 2025 Climate Action Plan (CAP) for Board adoption. Developed in partnership with Cumming Group, the CAP outlines strategies to decarbonize District operations and build resilience to climate impacts. The plan is based on a comprehensive baseline assessment, stakeholder engagement, and a public visioning survey, which received 137 responses and highlighted priorities such as increasing transit ridership, providing access to heating/cooling shelters, and transitioning to low/zero-emissions vehicles. With Board adoption, staff will establish a steering committee, prioritize actions for FY27, and implement a monitoring and reporting process to guide measurable progress toward sustainability goals.

Action			
Motion:	I move that the Board adopt the District's 2025 Climate Action Plan, as presented in Attachment A, to advance a more sustainable future for the Salem/Keizer community.		
Motion by:	Director Joaquín Lara Midkiff	Second:	Director Sara Duncan
Vote			
Aye:	President Hinojos Pressey, Directors, Lara Midkiff, Navarro, Carney, Davidson, Duncan, and Holmstrom.		
Motion passes unanimously 7-0			



4. INFORMATIONAL REPORTS

A. FY 25 Annual Performance Report

Presenter: CPDO Shofi Azum

Agenda Packet: Pg. 76-119

CPDO Azum presented the FY25 Annual Report, covering July 1, 2024, to June 30, 2025. Highlights include hiring 25 new transit operators, deploying the Avail CAD/AVL system, placing all 10 Battery Electric Buses into service, launching New Route 22, and implementing the Umo contactless fare system. Systemwide ridership increased 3.3% to 3.6 million rides, on-time performance improved, and new KPIs were introduced for Marketing and BEBs, tracking social media engagement and BEB performance. The report reflects progress in providing safe, reliable, and high-quality service while advancing sustainability and accessibility.

B. FT25 Annual Safety & Security Division Report

Presenter: CSO Cliff Carpentier

Agenda Packet: Pg. 120-137

CSO Carpentier presented the FY25 Annual Safety and Security Division Report, highlighting expanded committee roles, adoption of the updated Agency Safety Plan, strengthened risk management, expanded training, and emergency preparedness achievements, including StormReady designation. Customer safety perception remains strong, while employee surveys indicate ongoing workplace safety concerns. FY26 priorities include finalizing emergency and pandemic plans, expanding security training, and investing in technology and safety analytics.

Security and Emergency Management Manager Garcia reported on system safety highlights, including committee education on Safety Management Systems, hazard analysis, the Safety Risk Rating Matrix, and establishment of safety performance targets.

Security Coordinator Kinyon presented the FY25 System Security report, highlighting staff de-escalation training, TransTrack reporting system implementation, and security contracts at Del Webb and transit centers. FY26 priorities include expanded training, mobile security services, Del Webb upgrades, and video system enhancements.

Risk Manager Grant presented FY25 Risk Management highlights, including reduced workplace injuries, strengthened insurance and loss control, and expanded safety committee oversight. FY26 priorities focus on analytics, wellness initiatives, and continuous process improvements.

Emergency Coordinator Navalinski presented FY25 Emergency Management highlights, including StormReady designation, COOP implementation, staff training, and response to the 2025 ice storm and Courthouse Square outage. FY26 priorities include finalizing emergency plans, updating response guides, and aligning staff training with NIMS/ICS.



Division FY26 Priorities: implement integrated Safety & Security training, de-escalation programs, monitor FTA requirements, and continue collaboration with security providers.

C. Creating Community Connections Project Brief

Presenter: CELRO Jaél Rose

CELRO Rose presented the CCC campaign brief. Events and open houses held in September as part of the Service Enhancement Plan provided community feedback, including strong support for the Youth Zero Pass, interest in expanded weekend service, and engagement from small businesses. Social media efforts from 8/26–9/22 generated 139,000 impressions (up 429% from last year), a 541% increase in engagement, 1,700% more link clicks, and an engagement rate of 5.2%, above the industry average.

5. REPORTS

A. **GENERAL MANAGER'S REPORT**

GM Pollock highlighted inter-agency partnerships and resource sharing. Executive Assistant Pressey introduced LTD Board Liaison Brianna Gutierrez Thorne, noting their ongoing collaboration since meeting at APTA TBA. GM Pollock attended the APTA TRANSform Conference, where the legislative committee approved recommendations for the next transportation bill, including the 40-40-20 Capital Distribution. He also congratulated Million Mile Operators and noted completion of Employee Engagement and Customer & Community Value surveys.

B. **BOARD OF DIRECTORS REPORT**

President Hinojos Pressey and Directors provided reports on committees and activities in which they represent the District.

6. ADJOURN

President Hinojos Pressey adjourned the meeting at 7:57p.m.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Maria Hinojos Pressey', written over a horizontal line.

Maria Hinojos Pressey, Board President